

**LAKE COUNTY BOARD OF DD/DEEPWOOD**  
Regular Meeting 7:00 P.M.  
Monday, May 23, 2016  
Administration Building Conference Room

AGENDA

- 1) **Call to Order**
- 2) **Roll Call**
- 3) **Recognition**  
Recognizing St. Gabriel Church
- 4) **Approval of Minutes:**
  - a) Regular Board Meeting Minutes – April 18, 2016
- 5) **Committee Reports:**
  - a) Financial Report, Donations, Volunteers  
Finance and Transportation Committee

**RESOLUTION #0516-45** – Approving Payment of Bills, Acceptance of Donations and Personnel Actions for April 2016

- b) Personnel, Policy, Education and Health Committee

- 6) **Correspondence**
- 7) **Superintendent's Report**
- 8) **Resolutions:**
  - #0516-46** Adopting Revision of Board Policy A-21, **POSITIVE INTERVENTION**
  - #0516-47** Adopting Revision of Board Policy A-30, **USE OF THERAPEUTIC INTERVENTION TECHNIQUES**
  - #0516-48** Approving Renewal of Board Policy A-41, **EMPLOYMENT FIRST**
  - #0516-49** Approving Renewal of Board Policy C-9, **GUARDIANSHIP**
  - #0516-50** Adopting Revision of Board Policy E-5, **TRAVEL AND PER DIEM**
  - #0516-51** Approving Renewal of Board Policy G-3, **CONFLICT OF INTEREST WITH DIRECT SERVICE CONTRACTORS**

**#0516-52** Approval to Participate in the Ohio Department of Transportation Cooperative Purchasing Program for Road Salt

**#0516-53** Awarding Contract to Lakeland Management Systems, Inc. for the Renovation of the Broadmoor School Entrance

9) Public Comment

10) Executive Session

11) **Other**

12) **Adjournment**

## **SUPERINTENDENT'S REPORT**

**May, 2016**

### **Community Awareness/PR Opportunities/Collaborations**

Once again, our agency participated in the annual United Way of Lake County's "Feed Lake County" food drive and we are pleased to report that Lake County Board of DD employees and individuals collected a whopping 285 pounds! AMAZING! Thanks to all who donated to support the drive and helping United Way make an impact for so many residents in need, right here in Lake County!

The week of May 2-6 was Teacher/Staff Appreciation Week and Broadmoor staff was acknowledged for their excellent expertise, deep commitment and support of our students and their families.

Broadmoor received a letter of appreciation from Jim Meadows, Outdoor Education Manager, Lake Metroparks, for providing facility usage of the gym for their Adapted Jazzercise and Special Olympic basketball games.

Six high school students are doing their senior projects at our agency throughout May, 2016.

The Groovy Garfoose livened up VGC with the start of music therapy sessions on April 13<sup>th</sup> and will musically entertain the groups for 10 weeks.

Mentor High School students visited Willoughby Branch in April. The students presented felt-board activities, as well as other arts and crafts in the Activity Center. The students also helped individuals make cards and write messages. They had lunch together and the students even served up a tasty treat – a strawberry yogurt parfait for everyone. It was a fun learning experience for all.

Sesame Street Live came to Playhouse Square and so did the Willoughby Branch Hab groups. Ten people got the chance to dance in their seats with Elmo, Oscar, Bert & Ernie. It was a fun-filled show that made the day for all who attended.

Willoughby Branch Job club visited multiple community businesses and learned the process of getting and filling out job applications.

The Willoughby Branch Advocacy Group began their collaboration with the Kirtland Food Bank. The group unloaded and organized over two tons of food and enjoyed an amazing lunch at Route 6 in Kirtland.

### **Departmental Program Enhancements/Updates**

The Adult Services - Willoughby Branch commissioned a creative LEEP melted crayon artwork piece for their main entrance.

All Broadmoor program areas: Early Intervention, Preschool, School Age and LEEP distributed the end of the year Quality Assurance Parent Surveys.

All Ohio Department of Education of Education Alternate Assessments (Grade 3-8 and 10) were completed and distributed to each involved student's school district of residence.

Professional Services staff members facilitate the residential and adult services' advocacy groups. The Willoughby Branch's advocacy group members are taking turns volunteering twice a month at Old South Church's food distribution bank. The Vocational Guidance Center's advocacy group sponsored an ice-cream social as a fundraiser and is hosting a health and wellness fair. Community Employment Services' advocacy group members are working on social skill development and planning their summer picnic. The ICF's advocacy group sends thank you notes to the card senders and their pets from across the USA and abroad.

Thank goodness for spring in northeast Ohio! The ICF is beginning to jump again as the weather has heated up and so has the grill at ARC and JCDC as the individuals have rejoiced in the wonderful weather with the BBQ's that frequent the weekend days and nights.

The individuals gave back this past month to Mr. O'Brien whose wonderful cards from he and the wonderful carriers at the Willowick Post Office delivered faithfully, as the residents presented their own version of cards in appreciation for all of his efforts through the years.

The residents also had a chance to enjoy the memory of Suzie B, long time friend and volunteer who shared a special place in all of our hearts as she often visited and attended all of the functions through the years.

Not all of the fun was happening on campus as many of our individuals took to the cities once again, places like the famous Gerry's Dairy Pride in Wickliffe, Scooters Hot Dog stand, Chuck-e-Cheese to name a few have seen plenty of action from the individuals here in the ICF.

Birthdays were nothing to sneeze at in April as the ICF saw one of our most popular guys turn 78 and another turned 65.

The ICF is sure to have a blockbuster month of May as the calendar has filled up with the first ever live concert later in the month and Memorial Day festivities just weeks away!

### **Special Events**

In April, Broadmoor School enjoyed the Discover Animals Program, by the Lake Farmpark; a musical performance by Ron Shissler, and Muffins for Mom day.

This month Broadmoor School will hold their Preschool Picnic, LEEP Creative Arts Fair, host Jungle Terry, the Riverside Show Choir and Jeff's Puppet Safari.

On May 6, several Broadmoor preschool staff attended the Early Childhood Regional Spring Conference.

On May 21, the Prom for all students with special needs in Lake County was held from 6:00 – 9:00 p.m. at the Lakeland Community College Breaker's Room.

The 2016 Broadmoor Graduation will be held on Tuesday, May 31 at 7:00 in the gym and cafeteria. There are six students graduating this year.

Ending the week of April 15<sup>th</sup>, VGC had a Pajama Party, watched movies and enjoyed popcorn. We celebrated "Earth Day" by collecting and recycling plastic pop bottles.

The Book Club spearheaded the Willy Wonka and the Chocolate Factory movie for all to see at Willoughby Branch. The Willoughby Worms read the book and enjoyed the movie.

We closed the month of April at Willoughby Branch with an amazing performance by Larry the Saxophone Player. Larry played show tunes and all-time favorites such as “Somewhere over the Rainbow” for our listening enjoyment. It was relaxing and a great way to end the week and the month of April.

Staff at Willoughby Branch creatively came up with awesome projects for individuals to do to mark the beginning of Spring. Nature walks, a stick activity, Mother’s day crafts and plants and corn hole were fun activities spearheaded by staff. The Recreation Department kept us busy with Lake County Captains baseball games, Mentor Senior Center visits, bowling, park visits, swimming, and exercising at the YMCA.

### **Agency Resources**

The Recreation Department was very busy with trips to the Cleveland Zoo and Great Lakes Science Center/Omnimax, hosting craft night, facilitating weight training at the Special Olympics Training Center, sponsoring movie/karaoke/bingo nights as part of May’s brochure activities offerings.

On May 7, 73 athletes participated in the Greater Cleveland Special Olympic Spring Games resulting in 38 gold, 28 silver, 34 bronze, 18 fourth place, 12 fifth place and 4 sixth place medals and 9 participation ribbons. All the athletes did a wonderful job representing our agency.

Driver Appreciation was celebrated by Lake Tran and Deepwood drivers and attendants at Willoughby Branch. Coffee, orange juice, donuts, and bagels were enjoyed by hosts and hostesses from the Willoughby Advocacy team. Drivers were greeted and graciously thanked by individuals for getting them to work and home safely.

### **Employment First Initiative Update**

All Broadmoor graduates were assigned Service and Support Administrators for their transition for school to work programs.

### **Waiver News**

Waiver nursing through the I.O. Waiver will become effective 7/1/16. It is a service provided directly by an RN/LPN to an individual who requires skilled nursing services. Waiver nursing services shall be utilized *only* when an individual's needs cannot be met through medication administration and nursing delegation, and/or state plan nursing services. DODD will determine whether the waiver services for which authorization is requested are medically necessary. Services will be determined to be medically necessary if the services protect the individual from substantial harm expected to occur if the requested services are not available through any other resources including: (a) Unpaid supports; (b) Community resources; (c) Private insurance; (d) Medicare; (e) Medicaid state plan. SSA Management will be attending a “Train the trainer” session in Columbus at the end of this month to prepare our SSAs for the new Waiver nursing service.

### **Featured Success Stories**

On April 27, a Broadmoor LEEP student, Nick, was recognized as the Raymond A. Horn Outstanding Student and Ellen Schmaeman was awarded the Franklin B. Walter’s Outstanding Educator at an award ceremony sponsored by the State Support Team Region 4, Lake County ESC and Geauga County ESC at the Auburn Career Center Auditorium.

On April 25<sup>th</sup>, Mia from Work Training 2, VGC, transitioned to the Imagine program.

Larry P from Training 1, Willoughby Branch, is our Employee of the Quarter. Over the last year Larry has continued to work on the shredding for our contract with Orbis. Larry takes his role of shredding very seriously and works diligently to secure the privacy of the documents he is assigned to shred. Larry has moved to his own apartment over the last year and recently received a new roommate Brian P. During his break and lunch, and in his free time, Larry helps individuals who are coping with adversity online. He uses social media to offer them encouragement and guidance throughout their life. Larry has a strong faith and feels strongly being a part of this online ministry. Larry continues to use a communication device to let the outside world know about his wants, needs and desires, and has never stopped giving to those around him. Oh, and Larry is a devout fan of “The Ohio State University.”

### **Staff Development/Training**

On May 6, several Preschool Instructor Assistants attended the third paraprofessional training offered by SST Region 4 entitled, “Developmentally Appropriate Practices” at Quail Hollow.