

## LAKE COUNTY BOARD OF DD/DEEPWOOD

Regular Meeting

Monday, February 25, 2019, 7:00 p.m.  
Administration Building Conference Room

- 1) Call to Order
- 2) Roll Call
- 3) Recognition:  
    **#0219-08 Recognizing March as Developmental Disabilities Awareness Month**
- 4) Approval of Minutes:
  - a) Regular Lake County Board of DD/Deepwood Meeting Minutes – January 26, 2019
- 5) Committee Reports:
  - a) Financial Report, Donations, Volunteers  
Finance and Transportation Committee – February 25, 2019  
  
**Resolution #0219-09 – Approving Payment of Bills, Acceptance of Donations and Personnel Actions for January 2019**
  - b) Personnel, Policy, Education and Health Committee – February 25, 2019
- 6) Correspondence
- 7) Superintendent's Report
- 8) Resolutions:
  - #0219-10** Adopting Revision of Board Policy A-7, Use of Facilities
  - #0219-11** Adopting Revision of Board Policy A-13a, Respite Care
  - #0219-12** Adopting Revision of Board Policy A-13b, Emergency/Crisis Respite Care
  - #0219-13** Approving Renewal of Board Policy A-33, Code of Ethics for Board Members
  - #0219-14** Adopting Revision of Board Policy A-37, Media Relations and Contact
  - #0219-15** Adopting Revision of Board Policy A-42, Career Planning
  - #0219-16** Adopting New Board Policy A-43, Agency Calendar of Events and Special Events



**Lake County Board of Developmental Disabilities/Deepwood**

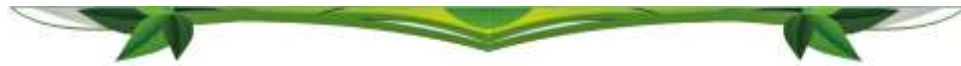
EMPOWER individuals with developmental disabilities to ENGAGE in activities that  
ENRICH their lives and contribute to their community.

- #0219-17 Approving Renewal of Board Policy B-6, Verification of Employment
- #0219-18 Adopting Revision of Board Policy E-11, False Claims Prevention and Whistleblower Protection
- #0219-19 Adopting New Board Policy E-14, Grant Request Proposal Process
- #0219-20 Adopting Revision of Board Policy F-1, Health, Exposure Control, Safety and Emergency Evacuation

- 9) **Public Comment**
- 10) **Executive Session**
- 11) **Other**
- 12) **Adjournment**



# Lake County Board of Developmental Disabilities Superintendent's Report



## February 2019

### Community Awareness/PR Opportunities/Collaborations

This month, the Broadmoor Bobcats Basketball Team played Mentor Fire Department, Lake Catholic, and Chardon High School.

On Tuesday, January 29<sup>th</sup>, CES through Deepwood Industries and the LCBDD, hosted a Coffee Contacts sponsored by the Willoughby Western Lake County and Mentor Area Chambers of Commerce. Over 50 Chamber members were in attendance at the event.

On Monday, February 11<sup>th</sup>, CES Director and Career Development Manager visited the Columbiana County Board of DD to discuss re-establishing an Employment Collaborative within Columbiana County and the surrounding area. This meeting was originated due to CES' presentation made at the OACB Conference in Columbus related to Employment Collaboration, Networking, and Sensitivity Training for Employers.

On February 7<sup>th</sup>, the Personnel Analyst and the HR Generalist staffed a booth at John Carroll's Job Fair.

Notable during the recent cold spell was the ICF's participation in the Emergency Preparedness Plan during the Northeast Ohio Polar Vortex 2019. This was considered a Real Event. Deepwood is listed as a participating agency that utilized the situational reporting process in the NEO Coalition Response Plan through regional reporting venues to inform Community Partners during the Polar Vortex 2019 Event. As we prepared for the cold spell, staff were armed with information covering topics such as:

- Outdoor Safety – During Cold Weather
- Indoor Safety – During Cold Weather
- DODD Health and Wellness Alert "Winter Weather" # 52-1-17
- River Ice Jam Flooding
- National Weather Service Reports

Willoughby Branch continues to welcome the Wickliffe High School senior class to volunteer with the individuals served. They often will participate in afternoon activities at Willoughby or will accompany our Recreation Department in scheduled bowling and gym times. What a great opportunity for our community young people to engage with our Adult Services Program.

At VGC, we continue with the recycle program dropping off the tin cans periodically to the Lake Humane Society. We recently began volunteering with the End 68 Hours of Hunger to assist them in preparing bags to pack food for school age children that need extra support during periods where they are not receiving assistance through school assistance programs. This will be

ongoing and the individuals will be looking forward to dropping off the bags to see how their help impacts the organization.

### Departmental Program Enhancements/Updates

The Early Intervention Program hosted a three-part series of "Parent Cafés" for parents, grandparents and other caregivers to help strengthen families by building supports and sharing information. Each Parent Café provided a meal, free childcare and assisted family members in acquiring the confidence and competence to assist in their child's developments. The families were able to share ideas, make new friends, and discuss the joys and challenges of parenting.

The Early Intervention Program received 150 donated toys that will be used for "Giving and Sharing" with families, teachers and therapist as a means to support children in all areas of skill development.

The School Age and LEEP Students will begin participating in their annual, required Ohio Department of Education Alternate Assessments for Grade 3 – 8 and Grade 10 - HS.

The ICF welcomed two new Residential Shift Managers this month, Carole Elwell and Jammelle Hodge.

At Broadening Abilities the winter months have been busy with story time with Pete, shooting basketballs in the gym, and making Valentine's Day crafts for our sweethearts.

Broadening Abilities enjoyed performances with Groovy Garfoose, giving individuals an opportunity to shake some bells, play guitar, and sing out loud. Snowmen, Valentine's Day hearts and shamrock decorations also fill the halls with color and creativity.

Getting out and about, walking for the walking contest kept everyone moving and grooving at Broadening Abilities. The room with the most steps wins a trip to Walmart.

The Broadening Abilities' carnation flower sale was a big success for the 8<sup>th</sup> year in a row. Individuals received lovely flowers to enjoy or to give to their besties. Profits for the sale go to our individuals from the Heisley House who lost most of their belongings in a fire. Approximately \$535 was raised from the sale.

### Special Events

A small group of individuals at the Imagine Program enjoyed creating their own pottery pieces at Busy Bee Pottery Studio. They got to pick out their pottery, paint and decorate it. This was a first for this type of outing and those who participated really enjoyed it.

On February 1, the Imagine Program with the Recreation Department went to Wickliffe Lanes for a bowling outing. This outing was another success and enjoyed by all.

VGC started off 2019 with the continuation of many of the ongoing activities that the individuals have been enjoying – walking program, Groovy Garfoose Music Therapy, and bowling, in addition to Sticker Day, Chili Luncheon, Milkshake/Slushee Day, Fun at Work Day, Movie Days and Pie Day where the individuals and staff alike sampled various types of delicious pies. There were also various craft opportunities, especially with happiness week and decorating amongst the groups to give a fresh look to each of their areas.

In the midst of NEO winter weather the Individuals at ARC and JCDC have been rather mellow – home bodies! A big thank you to ICF staff for coordinating many indoor activities during the cold weather, which included: movie night, arts and crafts days, including creation of Valentine Cards, Girls Spa Day, baking and decorating cookies, and making and enjoying hot cocoa. Still, many also managed to attend community outings such as: church services, dinners, karaoke night, visiting the Aquarium, and other activities with the Recreation Department. Special thanks to staff for preparing a hot breakfast for all wings - a treat enjoyed by all.

Willoughby Branch will be hosting an “Elvis Lives” party, complete with the best Elvis impersonator in Lake and Cuyahoga Counties. Welcome to “The King”.

#### Agency Resources

Broadmoor received \$500 in grant funding through the Deepwood Foundation from the Yacht Club Commodore's Auxiliary for books for the student library.

#### Employment First Initiative Update

Willoughby Branch has completed training all individuals served in the mandate Workforce Opportunities Initiative Act. What an incredible effort!

#### Featured Success Stories

On January 25<sup>th</sup>, a Broadmoor LEEP Student attended the Willoughby Rotary WRAP Fundraiser event in appreciation of the many iPads donated by this group to Broadmoor School and personally to specific individual students at Broadmoor School.

Congratulations to Ken B. who received the Deepwood Industries Employee of the Quarter Award. Ken's continued incredible work ethic and kindness to others continues to be a shining example of the Willoughby Branch workforce.