

LAKE COUNTY BOARD OF DD/DEEPWOOD

BOARD POLICY

Reviewed and Adopted by the Board:
Date: November 21, 2022

Signature on File

Elfriede Roman, Superintendent

I. SUBJECT: HOME AND COMMUNITY-BASED WAIVER PROVIDER SELECTION PROCESS

II. PURPOSE:

To develop and implement a Waiver Provider Selection Process for all Ohio Developmental Disabilities certified Home and Community Based Waiver providers.

III. REFERENCES:

Ohio Revised Code 5126.046, "Right to Community-Based Services; List of Providers"
Ohio Revised Code 5123.044, "Determination of Violation of Rights; Assistance to Individuals"
Ohio Revised Code 5126.051, "Residential Services and Supported Living Services"
Ohio Revised Code 5126.055, "Services Provided by Board that has Medicaid Local Administrative Authority"
Ohio Revised Code 5101.35, "Appeals"
Ohio Administrative Code 5123.9-11, "Home and Community-Based Services Waivers – Free Choice of Provider"

IV. POLICY:

A. The Lake County Board of Developmental Disabilities/Deepwood is committed to the philosophies, principles and concepts of the Home and Community-Based Waiver programs, which provides the necessary supports to enable individuals to live and work in community settings of their choice. The Board's role in this process is to assist the individual in identifying the Waiver services needed to ensure the individual's health and safety via the development of an Individual Service Plan and to provide full access to the certified Waiver Providers available to provide such services. The following policy identifies the provider selection system utilized per Ohio Department of Developmental Disabilities (DODD) Rules.

HOME AND COMMUNITY-BASED WAIVER PROVIDER SELECTION PROCESS

- B. The Board's Service & Support Administration Department shall assist individuals in accessing the DODD's website to conduct a search for qualified and willing providers in accordance with OAC 5123:2-9-11. The website shall contain all providers certified by DODD who are interested in serving individuals in Lake County. Providers shall update their information at the frequency and in the manner determined by the department. The Service & Support Administration Department may also assist the individuals' search efforts through completion of a profile that may be posted on the Board's website as a Request for Proposal (RFP) to which Providers may respond with interest.

- C. Proof of certification shall be ensured through the DODD's Provider Services Management System (PSM) portal for all Providers actively serving in Lake County. Only providers that are certified by the DODD and that are in compliance with the provider compliance standards established in rules adopted by the DODD may be selected. The Board's Service & Support Administration Department shall develop administrative procedures to ensure the inclusion of all certified providers as established on the DODD's website when assisting an individual and/or guardian with the free choice of provider process.

- D. If a county board that has Medicaid local administrative authority under division (A) of section [5126.055] of the Ohio Revised Code for Home and Community-Based Waiver services violates the right established by this section of individual to choose a provider that is qualified and willing to provide services to the individual, the individual shall receive timely notice that the individual may request a hearing under section [5101.35] of the Ohio Revised Code.

V. DISTRIBUTION:

Board Members
All Management Staff
All Staff (via Department Directors)
LEADD President

VI. REVIEWED:

11/20, 11/18, 11/17, 11/16, 11/15, 11/14, 11/13, 11/12, 11/10, 11/08, 10/06, 10/04, 11/02, 1/00, 4/96