

Lake County Board of Developmental Disabilities



**Annual Plan
2026**

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Access to Supports and Services

The LCBDD will connect individuals to essential resources, services, and supports, while identifying service gaps and exploring inclusive, integrated solutions to meet their needs.

- Evaluate service gaps and develop strategies to address unmet needs
- Establish a resource network to help individuals access services and supports that can enhance quality of life

- The Information Technology Department will reassess the structure of the Technology Club to identify the best way to continue to promote technology-based knowledge and skills to the individuals served.
- The Investigative Services Department will begin the process of Investigative Agents becoming Certified Forensic Interviewers in order to provide thorough, supportive, and trauma-informed interviews during the MUI process.
- The SSA Department will continue to identify gaps in services for individuals seeking County Board services through development of the Community Resource Coordinator position. The Community Resource Coordinator will focus on navigating DODD rules and regulations regarding wait list and County Board eligibility.

Communication and Outreach

The LCBDD will maintain transparent, timely communication across all programs and services, while actively engaging in public outreach to raise awareness, share our impact, and strengthen connections with stakeholders to build a stronger community.

- Expand methods of sharing information and increase opportunities for information access
- Develop strategies to generate a larger presence in the community and proactively share our agency's story and the stories of those served to enhance stakeholder understanding

- Human Resources will schedule and coordinate different program area locations for Extended Managers meetings in 2026. This allows managers to see various program areas and connect with the different departments they may not normally visit.
- Marketing & Communications Director will rework our Speaker's Bureau strategy to add a heightened level of personalization (put a name to the story) and community presence. Explore how to best include individuals we serve and other service providers in our efforts and identify groups for presentation as well as community events and/or meetings to take part in. This will involve updating our presentation, a list for targeted audiences, a video option format, and a dedicated presence on our website for presentation requests.
- The ICF Director, Nursing Director and Operations Supervisor will work together to increase opportunities for sharing and improving communication/relations between the ICF, Food Service and Day Program.
- The Investigative Services Department will create a visual that provides a synopsis of Lake County's MUI process that will be distributed to stakeholders.
- The Marketing Department, working with program areas and stakeholders, will develop a comprehensive overview of the LCBDD history based on the information that was reviewed in 2025. The final product will include a video, presentation, and handout. These materials will help us in our Speaker's Bureau efforts as well as educate our community on the role and value of the LCBDD in our community.
- The Nursing Department will continue quarterly participation in Communication Committee with Agency's ICF Day and Residential Programs.
- The SSA Department will strengthen community partnerships through outreach from Provider Support, Employment Navigation, Transition Services, MIID, and Resource Coordination regarding services and impact in the community that SSA and HCBS Waivers have on those we serve, and re-establish family forum meetings to complement youth empowerment and the host of Employment collaborations available.

Strengthen Agency Operations

The LCBDD will maintain strong agency operations by promoting organizational effectiveness, ensuring financial stability and implementing strategies that support a skilled workforce to preserve access to mandated and non-mandated services.

- Identify and implement opportunities to improve internal efficiency and collaboration
- Increase options for staff education, engagement, and collaboration

- Broadmoor School and the Transportation Department, having initiated PBIS implementation during the 2025–2026 school year, will review data, evaluate implementation fidelity, and gather staff feedback to make informed adjustments for the 2026–2027 school year, ensuring the PBIS program remains authentic and responsive to the diverse needs of our students.
- Broadmoor School and LCBDD Nursing Department will collaborate to develop and implement standardized procedures before the start of the 2026-2027 school year for receiving health and medical information, as well as medication, to ensure efficiency, accuracy, and easy access for both parties.
- Business Services will monitor the long-term financial sustainability of the Agency, including preparation of required multi-year forecasts for the Ohio Department of Developmental Disabilities (DODD). Special emphasis will be placed on levy revenue and waiver match expense.
- Business Services, along with SSA Management, will oversee the growth of waiver match and the corresponding financial impacts resulting from the assessed waiver service needs of existing individuals enrolled, anticipated new enrollments, and anticipated changes in rates and/or service structures.
- Information Technology Department will develop a platform for training and standardization of software available to personnel as well as an overall plan for training on software and technology related items to ensure staff are equipped to best utilize the tools available to them.
- Staff Development will research new training and education topics relevant to the field of DD to provide additional options and a variety of topics.
- The HIPAA Privacy and Security Officers will collaborate to develop departmental specific HIPAA training in order to enhance each department's knowledge and understanding of their responsibilities related to HIPAA compliance.
- VGC and ARC will work together to promote organizational effectiveness by reviewing and creating inter-departmental procedures that will provide consistency in services across programs.

Provider Development

The LCBDD will collaborate with provider partners and offer ongoing support to strengthen the provider network to ensure high-quality service delivery.

- Enhance training opportunities available to providers
- Connect providers with relevant resources and information to elevate service quality

- The Investigative Services Department will offer MUI Trainings to providers for the purpose of continued collaboration, communication, and visibility.
- The Investigative Services Department will offer targeted MUI trainings for providers on MUI trends and patterns specific to Lake County as an expanded training option to discuss topic-specific preventative strategies that promote the health and safety of individuals served.
- LCBDD will strengthen community partnerships with quarterly collaboration with members of our provider network
- Provider Support will facilitate training opportunities focused on navigating DODD rules and regulations.

Community Engagement and Advocacy

The LCBDD will strengthen advocacy efforts and continue to build meaningful community connections, to ensure individuals served have access to opportunities, resources, and partnerships that promote engagement and inclusion.

- Empower and equip individuals with tools and confidence to advocate for themselves and their communities
- Cultivate and leverage community partnerships to expand the opportunities available to individuals

- Broadmoor School & Recreation will pilot the integration of the Special Olympics Young Athletes program into the adapted physical education curriculum to promote the development of foundational motor, social, and life skills that prepare students for success in sports and everyday activities.
- Community Relations will focus on recruitment and onboarding of at least 10 new community volunteers to expand opportunities available to individuals to join and participate.
- Community Relations will develop three new community events and develop one new partnership with a local organization to grow the number of activities available for individuals to access.
- Community Relations will expand the “Empowerment Through Connection” advocacy series by creating at least four more sessions that address challenging and informative topics. These sessions will help individuals with developmental disabilities and their families to advocate for themselves through practical workshops on self-advocacy, navigating systems, and understanding rights by fostering peer support and community partnerships.
- The Investigative Services Department will collaborate with law enforcement partners as a distribution hub for the Blue Envelope Program
- The Investigative Services Department will collaborate with first responders for “Hero Day” to increase awareness and rapport between first responders and individuals served in times of non-crisis.
- The Nursing Department in partnership with Lake County General Health District to create a Point of Dispensing (POD) related to public health emergencies to enhance the LCBDD’s Emergency Preparedness planning process.

Use of Technology

The LCBDD will embrace the use of technology across the agency and in service delivery to improve efficiency, expand access to resources, and build a culture of consistent use and continuous learning.

- Develop internal expertise to promote technology access and education for individuals served, families, providers, and staff
- Promote technology solutions that can positively impact stakeholders and enhance service provision

- After assessing the needs/benefits of information content and design for developing and launching an employee portal (intranet) throughout 2025 and in heavy consideration of the new WCAG that take effect April 2026, the Marketing Department will hold final meetings with an outside web developer to review our intranet construct so that we can launch in 1Q2026.
- Community Relations will utilize the Agency website and other technology solutions to promote volunteer and community engagement options and streamline the volunteer onboarding and application process
- Human Resources will create fillable forms for insurance enrollment and changes. We will research options for e-signatures that would allow digital email submission of the forms.
- In an effort to increase the use of technology supports, the Larry Allen Technology Suite will be utilized to provide individuals with an interactive space for real world practical learning.
- The Investigative Services Department will develop an advanced Crisis Intervention Training (CIT) for the utilization of law enforcement partners.