



We're Hiring!

Head Mechanic (Full-Time)

Our Agency is searching for a full-time **Head Mechanic**.

Join our team and make a positive difference in the lives of others, as well as your own.

Essential Job Duties (not all inclusive):

- Develops a schedule of preventative maintenance and provides assistance for all vehicles owned by the Board and supervises the implementation of completion of the preventative maintenance program.
- Diagnoses major mechanical problems on Agency vehicles.
- On major repairs, with the assistance of the Mechanic is responsible for the proper disassembly, repair, and reassembly of vehicles, engines, transmissions, clutches, brake systems, and other major repairs. On minor repairs, shall give instructions and directions necessary for completion of the repair by the Mechanic.
- Ensures that all work performed shall meet appropriate standards of quality control. Inspects thorough testing of all repaired units.
- Within the guidelines of the Transportation Director schedule all vehicle repair work.
- Completes and maintains parts and supplies inventories.
- Records all labor, materials, and supplies used in the maintenance of Agency vehicles.
- Creates, completes and oversees work orders completed through computerized bus maintenance program.
- Must keep current on advancements in school bus maintenance programs by attending in-service training programs provided by OSBMA and bus dealerships.
- Participates in bus construction standards meeting when appropriate.
- Involved in any in-house training programs developed by the Transportation Department.

Requirements:

Education: High School Diploma or equivalent

Certification/Licensure: Demonstrated ability to pass at ninety percent (90%) each ASE test in diesel engines, gas engines, air brakes, and heating/air conditioning. Valid CDL Class B w/S&P Endorsement

Experience: Minimum 5 years of mechanical experience.

Hours & Job Location:

- Full Time in Mentor, Ohio 44060
- Hours of operation are Monday - Friday 9 AM – 5 PM (hours may vary)

Interested? Call 440-350-5100 or apply at www.LakeBDD.org/careers/. Please specify the title of the position on your application.

View a full job description on file at the Lake County Board of Developmental Disabilities (LCBDD).

The LCBDD does not discriminate on the basis of race, color, national origin, sex religion, age, or disability in employment or the provision of services. Applicants for employment, consideration for promotional opportunities and other aspects of employment will be judged on the basis of an individual's ability to perform the essential job functions of the position with or without reasonable accommodation. EOE/M/F/D/V

Lake County Board of Developmental Disabilities/Deepwood

Empower individuals with developmental disabilities to engage in activities that enrich their lives and contribute to their community.



440-350-5100



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LakeBDD.org



[@DeepwoodLakeDD](https://www.instagram.com/DeepwoodLakeDD)

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